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**Association of Teacher Educators in Virginia**

Business Meeting Minutes  
October 5, 2007

Florence Elston Inn, Sweet Briar College  
Sweet Briar, Virginia

President Sandy Brownscombe called the meeting to order at 9:30 a.m. and welcomed everyone.

David Coffman presented the minutes, which were approved.

Linda Bradley distributed the Treasurer's Report to be filed as an attachment to the minutes. The report showed the following as of October 3, 2007:

Balance on Hand:	\$16,885.23
Checking Account:	\$5574.59
American Express:	\$11,310.64

Linda reported that we have had the cash management account for nine years and have made approximately \$2300 in interest during the nine years. The treasurer's report was accepted and approved.

**Executive Director Report**

Pat Shoemaker reported the following:

- Current Membership list was distributed and we have 118 members to date.
- As reported in the June minutes, the motion to have representation from the Virginia Community College System on the ATE-VA Executive Board. Motion passed. Karen Newtzie from J. Sergeant Reynolds will be the representative.
- Urged members to join National ATE to make us a stronger national organization.

**Delegate's Report**

Jim reported:

- The Association of Teacher Educators joined five other leading education groups to publish *Assessment of Diversity in America's Teaching Force: A Call to Action*. The brochure was printed in quantity by NEA and has received widespread distribution in media outlets across the country.

- An ATE Commission is updating the ATE Teacher Education Standards.
- Check the ATE Web site for more news on reports from various commissions.
- The following meetings are scheduled:
  - ATE/VACTE Winter Executive Board Meeting, JMU Memorial Hall, January 11, 2008
  - ATE Annual Meeting, New Orleans, LA, February 24-27, 2008
  - Spring ATE-VA/VACTE Meeting, Sweet Briar College, April 3-4, 2008
  - ATE 2008 Summer Conference, Washington, D.C. Hyatt Regency Washington on Capitol Hill, July 31-August 5, 2008
  - Fall VACTE/ATE-VA Meeting, October 1-3, 2008

### **Nominations Committee Report**

- Sandy reported that Dorothy Sluss from William and Mary, now on the faculty at James Madison University, was elected president-elect. David Coffman was reelected secretary for 2007-2009.
- Dorothy will chair the nominations committee. A slate for the treasurer, higher education delegates, and p-12 delegates needs to be prepared. Anyone interested in either serving on the nominations committee or interested in nominating someone for a particular office should contact Dorothy.

### **Spring Conference**

- Dorothy reported that the Spring Conference will be April 3-4, 2008, at Sweet Briar College. A call for proposals for the breakout sessions will be sent out soon. Anyone interested in serving on the Spring Conference Planning Committee should contact Dorothy.

### **Journal Report**

- In the absence of Alice Young, Sandy directed everyone to the Web Site [www.ateva.org/electronic%20journal.htm](http://www.ateva.org/electronic%20journal.htm) for information on article submission. Also, she made note that the Journal is available in e-journal format.
- Contact Alice Young at Marymount for more information on the Journal.

### **Teacher as Researcher**

- Pat reported that the Teacher as Researcher awards will be held again for the Spring Meeting. She urged everyone to continue to seek nominees from their respective institutions and partnership pK-12 schools. Materials regarding guidelines and submission dates will be sent electronically.

**New Business**

- It was reported that the Memorandum of Understanding (MOU) has been completed and will be signed by the joint ATE-VA/VACTE Executive Board representatives. The purpose of this MOU is to have a continuing document of understanding for both organizations as officers of the respective executive boards change over time.

**Website**

- The minutes for the Spring 2007 Meeting and a draft of the Fall 2007 meeting are posted on the Web site.

**Adjournment**

The meeting adjourned at 10:05 a.m.

David E. Coffman, Secretary